



Planning Commission Minutes December 17, 2024

Members Present: Marie Karas- Chair
Ronald Freier- Vice Chair
Jauntavia Padgett
Lucinda Behm
Nicholas Dobmeier

Member Not Present: All members present

Staff Members Present: Madison Workman Zoning Administrator

I. Call to Order

Mrs. Karas called the meeting to order at 5:30 PM and read the opening remarks.

II. FOIA and Roll Call by Planning & Zoning Administrator, Establishment of a Quorum

Ms. Workman read the FOIA statement, conducted roll call, and established a quorum for the record.

III. Minutes of the Planning Commission

Mrs. Karas asked for a motion to approve minutes from November 26th, 2024. Mr. Freier made a motion to approve the minutes as submitted. Mrs. Padgett seconded the motion. All in Favor.

IV. New Business

Mrs. Karas opened the Business Meeting for the following item:

A. Discussion and possible action pertaining to the Chair and Vice Chair positions.

ACTION- Mr. Freier made a motion to select Marie Karas the Chair for the Planning Commission for the 2025 calendar year. Mrs. Behm seconded the motion. The motion passed with a vote of 5-0. No members abstained or voted against the motion.

ACTION- Mrs. Padgett made a motion to select Ronald Freier the Vice Chair for the Planning Commission for the 2025 calendar year. Mrs. Behm seconded the motion. The motion passed with a vote of 5-0. No members abstained or voted against the motion.

B. Discussion and possible action pertaining to the 2025 Planning Commission Meeting Calendar.

Staff gave a brief overview of the proposed schedule for the 2025 Calendar.

ACTION- Mrs. Padgett made a motion to approve the 2025 Planning Commission Meeting Calendar. Mrs. Behm seconded the motion. The motion passed with a vote of 5-0. No members abstained or voted against the motion.

C. TXT 2024-06 Amendments to Article 8 Section 822 of the Zoning Ordinance: Temporary Structures

ACTION – Mrs. Karas made a motion to open the Public Hearing. Mr. Freier seconded the motion. The motion passed with all members in favor (5-0).

No one from the public signed up to speak during this time and no one was present at the meeting from the public who wished to speak on this agenda item.

ACTION – Mr. Dobmeier made a motion to close the Public Hearing. Mrs. Padgett seconded the motion. The motion passed with all members in favor (5-0).

Staff provided the board with a brief overview of what changes were made in the proposed amendments since the Board's previous discussion on this amendment at the November 2024 meeting.

ACTION – Mr. Dobmeier made a motion to recommend to Town Council that the TXT 2024-06 request to revise the Zoning Ordinance Article 8 Section 822: Temporary Structures be approved as submitted. Mrs. Padgett seconded the motion. The Board voted to pass the motion with a vote of 5-0. No members abstained or voted against the motion.

Other Business

Staff provided the Planning Commission with updates regarding upcoming projects in 2025.

VI. Adjourn

There being no other business to discuss, Mr. Freier made a motion to adjourn. Mrs. Behm seconded the motion. All in Favor. The meeting adjourned at 6:00 p.m.